

Contractor Plan Submittal Procedure

At Regional Utilities safety to our staff is our top priority. As part of our commitment to safety, we are closely monitoring information from the CDC, as well as federal, state and local officials in response to the rapidly-evolving developments related to the Coronavirus (COVID-19) situation.

In an attempt to minimize human contact and adhere to social distancing recommendation Regional Utilities is hereby requesting that all plans be submitted electronically. You may submit them to the following email engplanreview@regionalutilities.net. This will be forwarded to the Engineering Manager, Project Engineer, and Engineering Administrative Assistant. Please make sure to include the fixture value worksheet which can be found at www.regionalutilities.net under customer service tab, sub tab customer service documents. Your plans will be reviewed in the order that they were received. Once the plans are reviewed you will receive a call to schedule an appointment for payment and pick up.

Thank you for your cooperation to this and we look forward to continue to serve our valued customers.